

**MINUTES OF A PATIENTS REPRESENTATIVE GROUP
MEETING HELD ON 18 SEPTEMBER 2019**

Present: Perry Anderson, Brian Bell, Janet Copeland, Dave Dopson, Sheila Drury.
Jane Green, Lesley Marginson, Pat Osbourne, Gordon Robson

Action

1.	<p>Welcome and Apologies.</p> <p>Perry welcomed everyone to the meeting</p> <p>Apologies received from Peter Chatfield, Jan Leftley, and Jim Sarjantson.</p>	
2.	<p>Presentation</p> <p>PRG member Jane Green gave a presentation on Ehlers-Danlos Syndrome (EDS), a condition which she suffers from. This disorder causes a severe defect in the product of collagen which is responsible for providing muscles and skin with elasticity and firmness. When collagen degenerates or stops being produced properly, it can lead to muscle and joint problems and has a wide-ranging effect of the person. EDS is a condition that is either “mild” or life threatening. Currently there isn’t a cure, and not enough funding to search for one.</p> <p>Perry will circulate a copy of the presentation to the PRG.</p>	PA
3.	<p>Minutes & Matters Arising.</p> <p>Minutes of the meeting dated 12 June 2019 were approved.</p> <p>3.1 Patient survey – Pat and Sheila recently carried out a survey at Pound Hill surgery, where approx. 40 questionnaires were completed. The vast majority gave very good comments with a couple raising issues with the online booking system which Perry will look into.</p> <p>Jan and Peter are due to carry out the survey at Copthorne surgery on Monday.</p> <p>3.2 New-build project – Perry advised that the final sign-off from NHS England is imminent. Subject to this, the meeting on 23 October to discuss the project with the PRG will go ahead. Perry will confirm.</p> <p>Gordon mentioned Crawley Down Surgery who have plenty of space and perhaps, if the new build falls through, an option to share space might be considered.</p> <p>3.3 PRG Notice Board – PA to action.</p>	<p>PA</p> <p>JL/PC</p> <p>PA</p> <p>PA</p>
4.	<p>CPRG and CCG Update</p> <p>4.1 Gordon advised that each CCG has provisionally approved the proposed move to West Sussex CCG but more details have been requested. Perry said another vote will take place in 2/3 months’ time.</p> <p>4.2 Gordon invited members of the PRG to attend the next CPRG on 15 October at the Charis Centre, as he will be on holiday. Jane will be attending.</p>	

	<p>4.3 Discussion took place on how to attract new members for the PRG. Gordon suggested we could approach local colleges and 6th forms. Could all think about it for the next meeting, Perry will put as an agenda item.</p>	ALL/PA
5.	<p>Primary Care Network</p> <p>As mentioned in the previous Minutes, PHMG have formed a Primary Care Network (PCN) with Furnace Green, Woodlands Clerklands and Ifield practices.</p> <p>This year the network can employ a Clinical Pharmacist who will carry out medication reviews and acute illness cover. PHMG will be able to use their services for 1.5 days per week.</p> <p>PHMG have had a trainee Physician Associate, Francesca Davies-Meyers (see previous Minutes) working at the surgery over the summer. The partners were so impressed that they have offered her permanent employment, provided she passes her final exams. Francesca will be working solely for PHMG, not the PCN.</p> <p>At the present time, a Physician Associate cannot prescribe medications but once the position is registered with the General Medical Council, they will be able to.</p> <p>She will be treated as a trainee GP, seeing patients for 20 minutes and then 10 minutes with a GP. The cost is about 2/3rds that of a salaried GP.</p> <p>Lesley wondered with all the new staff the PCN will have, why not open a new surgery at Forge Wood. Perry advised that there is a provision in the building spec for a surgery but as the new homes are being built over a 12-year period, no practice was prepared to take on the costs when there may be only a few hundred patients for years.</p> <p>Pat queried whether the Clinical Pharmacist would be duplicating the role of the Community Pharmacist. Perry explained that a Community Pharmacist monitors how patients are using their meds whereas a Clinical Pharmacist actively sees patients and monitors, manages and reviews their medication.</p>	
6.	<p>Patient Survey</p> <p>See 3.1 above.</p>	
7.	<p>Proposals for future presentations</p> <p>Francesca, the new Physician Associate, will be invited to the December meeting.</p>	
8.	<p>Copthorne New Build</p> <p>NHS England expects us to notify our patients of the project and measure feedback. At the PRG meeting on 23 October we can discuss how best to engage with patients, some examples proposed were :</p> <ul style="list-style-type: none"> • Parish magazine & free Crawley Observer • Website • Copthorne Community Group • Public events • CCG public engagements 	

